

Moment Improv Theatre

Student Policy

Attendance

Improv is a group activity that is optimized in a creative and supportive learning environment. Absences impede your growth as an improviser and in turn affect your ability to support your fellow players. Students are allowed to miss no more than 2 classes per session in order to advance to the next level. Students however, **MUST BE PRESENT FOR THE FIRST AND LAST CLASS OF EACH SESSION**. If the class level culminates in a grad show, students must be present for the final two classes in order to participate in the graduation show. If you know you cannot abide by the above, we ask that you wait and join a class session at a time when you can. This helps to ensure a quality experience for all that are taking the class.

Timeliness

In the same sense, it is important to be on time to class. Interruptions during scenes can be detrimental, and if instructor time is spent explaining exercises or activities multiple times, it hurts the whole class. As a result, students who arrive 15 minutes after the class' communicated start time will be marked absent. At the instructor's discretion, entry may not be permitted 15 minutes after class has begun.

Make Up Policy

Because each class is truly unique to who is in the room, Moment currently does not allow make-up classes.

Show Requirement

Seeing live improv theatre helps reinforce the information you are learning in class. Seeing live improv also helps you to find your voice in improv and helps you discern what kind of improv you appreciate and want to participate in. In order to move on to the next level, one of your requirements is to see one Moment Improv produced improv show while your class is in session. If you do not meet this requirement, you may still participate in your graduation show, but you will NOT be able to advance to the next level. Lucky for you Moment has a few shows per month and there are plenty of opportunities to see improv produced by other companies for comparison and contrast.

Conduct

Moment Improv believes that all students have the right to learn and hone their improv in a clean, supportive and non-threatening environment. To establish this for the entire class, students are asked to agree to the following guidelines.

- Support each other on stage, off stage, and if you are online, in front of the camera.
- Work together as an ensemble.

- Listen to your scene partner.
- Listen to your instructor. They are there to help guide you, are an ally and a resource.
- Collaborate with your scene partner, unless it is unsafe or demeaning to do so.
- Respect physical boundaries and don't do anything physically dangerous to yourself or your scene partner.
- Respect sexual boundaries, on and off stage.
- Wear class "appropriate" clothing. This is clothing that is easy to move around in, that is not constricting, that is fairly neutral, and not overly revealing. Every time a scene starts, a casting session has begun. We want our students to be able to play a myriad of characters and do not wish them to be typecast in a particular character because of what they are wearing.
- Improvise from a place of fun, love, kindness and respect for your fellow improvisers and audience.
- Safety, trust and support is always more important than the temporary existence of an improv scene. So if in doubt, stop the scene, and you won't be made to feel bad for doing so.
- Risky subject matter in scenes is to be treated with full emotional intelligence, and your teacher is there to help you with this.
- Help us to create an environment free from harassment of any kind, on and off stage.

Hate speak, racist, sexist, and homophobic comments or beliefs do not have a home at Moment Improv.

Moment also has strict policies against student/performer inappropriate behavior. This includes but is not limited to:

- Consumption of drugs or alcohol during or before classes and shows.
- Destruction of physical class space, which includes but is not limited to walls, chairs, lights, stage and doors.
- Inappropriate verbal, physical or sexual conduct with other students or the course instructor.
- Bringing uninvited guests to class.

Inappropriate conduct will not be tolerated and will result in suspension and removal from the course abiding to the refund policy stated below

Take responsibility of your own learning

Moment classes are not passive classes. They are designed to be rich and dynamic learning environments. You, the other students, and the instructor are all on the journey together. In fact, your instructor is just like you, but merely a little further down the path with a lantern lighting the way. Moment wants YOU, the student to take responsibility in your own learning. This means, seeing your required shows, doing any assigned homework, thinking about improv outside of class, and most of all TAKING NOTES. Taking notes allows you to absorb course material in your own voice. If you do not understand something, ask your instructor for further clarification. Also, always speak up in class because the way you say something may just be the way someone else needs to hear it for their light bulb to turn on. Be present, be here, be in the Moment with us.

Refund Policy

NO REFUNDS OFFERED within the two weeks prior to your classes start date, however class credit, of equal value, will be honored at Moment Improv Theatre LLC's discretion. A half refund request may be applied for, via email, no later than 24 hours after attending the 1st class. Half refund requests must be made via email to marcus@momentimprov.com. If a half refund is honored, notification will be returned to the requester within 48 hours.

ACCIDENT WAIVER AND RELEASE OF LIABILITY FORM

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH THIS EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in this activity, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity in which I may participate, and that it will govern my actions and responsibilities at said activity.

In consideration of my application and permitting me to participate in this activity, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this activity, THE FOLLOWING ENTITIES OR PERSONS: Moment Improv Theatre LLC, and/or their directors, officers, employees, volunteers, representatives, and agents, and the activity holders, sponsors, and volunteers;

(B) INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity, whether caused by the negligence of release or otherwise.

I acknowledge that Moment Improv Theatre LLC and their directors, officers, volunteers, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific activity on their behalf.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential for death, serious injury, and property loss. The risks include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, lack of hydration, and actions of other people including, but not limited to, participants, volunteers, monitors, and/or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity.

I understand while participating in this activity, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose, including as promotional and marketing material by the activity holders, producers, sponsors, organizers, and assigns.

The Accident Waiver and Release of Liability Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Participant's Signature
(Please print legibly.)

Date

Participant's Name

